

Our ref: DE19/20823 Your ref:

Mr Blair Boyer MP Member for Wright PO Box 1111 GOLDEN GROVE VILLAGE SA 5125

via email: wright@parliament.sa.gov.au

Dear Mr Boyer

RE Freedom of Information - Determination

I refer to your Freedom of Information application received by the Department for Education on 14 August 2019, seeking access to:

. 11

Details (including full business name) of all applications (successful and unsuccessful) that were received for the tendering of teacher training, that was contracted to University of Melbourne on 5 March 2019. (Excluding any commercial-in-confidence information).

Searches have been conducted for information in relation to your request. Four documents have been located that have been identified as matching the scope of your application.

Consultation was undertaken with the four respondents, for Part D of the bids, noting that the whole bid itself is commercial in confidence and therefore not within scope of your application.

I have considered the documents with reference to the *Freedom of Information Act,* 1991 ("the FOI Act") and have determined to release all four documents in part.

I have determined that the documents contain personal information regarding someone other than yourself, which has been redacted. The disclosure has been determined as unreasonable, having regard to the likelihood that the person may not want that information disclosed. This information falls within the definition of personal affairs under the FOI Act, therefore is exempt by virtue of Schedule 1, clause 6(1) which provides that:-

Information Release Unit Customer and Information Services

31 Flinders Street Adelaide SA 5000 GPO Box 1152 Adelaide SA 5001 DX 541

Tel 08 8226 3231 Email <u>education.foi@sa.gov.au</u> www.education.sa.gov.au

6—Documents affecting personal affairs

(1) A document is an exempt document if it contains matter the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).

No costs have been levied for processing of your application as they are within the threshold prescribed by the Freedom of Information (Fees and Charges) Regulations 2018 allowed for Members of Parliament.

If you are dissatisfied with this determination, you are entitled to exercise your right for an internal review in accordance with section 29(1) of the FOI Act. To make an internal review application, please complete an application for Internal Review which can be downloaded from https://www.education.sa.gov.au/department/legal-services/freedom-information-foi-requests. Alternatively an application may be made in writing, addressed to the Principal Officer of this agency and must be accompanied with the appropriate fee (if applicable). This application must be lodged within 30 days from the date of this determination.

In accordance with the requirements of Premier and Cabinet Circular PC045, details of your FOI application, a copy of your notice of determination, schedule of documents and the documents to which you are given access, may be published in the agency's disclosure log. A copy of PC045 can be found at http://.dpc.sa.gov.au/what-we-do/services-for-government/premier-and-cabinet-circulars. If you disagree with publication, please advise the undersigned at education.foi@sa.gov.au within 30 days from the date of notice of determination.

Should you require further information, please contact Freedom of Information on telephone 8226 3231 or email education.foi@sa.gov.au.

Yours sincerely

Chrissie Argitis

ACCREDITED FREEDOM OF INFORMATION OFFICER

/// September 2019

Freedom of	Information L	Freedom of Information Document Schedule - DE19/20823			TO COLO TO THE PARTY TO THE PAR
Document Dated	Dated	Title / Subject	No of	Determination	Clause
Number			Pages		
_	8/10/2018	8/10/2018 Application for tender from Sentis	5	Partially exempt	6(1)
2	8/10/2018	8/10/2018 Application for tender from Australian Council for	4	Partially exempt	(6(1)
		Educational Research			
က	10/10/2018	10/10/2018 Application for tender from Nanette Smibert and	ഹ	Partially exempt	(1)
		Bronwyn Custance			
4	8/10/2018	8/10/2018 Application for tender from The University of Melbourne	9	Partially exempt	6(1)



Part D

Response to Invitation to Supply

nvitation title:	Professional and Leadership Development Courses
nvitation Reference Number:	18/40954
Offer submitted by:	Sentis
Offer is submitted for (please indicate which program you are tendering for):	 ✓ Mastering Instructional Leadership ✓ Developing Instructional Leadership ☐ Literacy for Reception to Year 3 ☐ Literacy for Year 8 to Year 9 ☐ Numeracy for Reception to Year 3 ☐ Other (please specify below)

Instructions to Suppliers for completing this template:

- You must respond to all sections of this template within the specified fields, in the format requested.
- Where necessary, any supporting material (e.g. spreadsheets) should be attached to the back of this template and referred to in the relevant field.
- 3. If you are choosing to tender for more than one program, you must clearly identify which program each part of your response relates to.

OFFER UNDER SEAL

- a) You understand and accept that Your Offer is subject to the provisions contained in Part A Procurement Process Guidelines
- b) You have declared any conflict of interest that you may have
- c) You have checked any electronic files contained in Your Offer and that these are free from viruses
- d) You undertake to keep Your Offer open for the Validity Period specified in the Reference Schedule of Part A Procurement Process Guidelines.

Dated this day 8 October 2018		
Signed for and on behalf of Sentis		
Authorised Person Signature	afile.	
Authorised Person Name:	Anthony Gibbs CEO Sentis	
Signature of Witness:	Del.	
Witness Name:	Darren Kennedy COO Sentis	

TABLE OF CONTENTS

1	sl	SUPPLIER INFORMATION	5
2	C	CONTACT DETAILS	5
3	FI	FINANCIAL VIABILITY	5
	3.1	Financial History	6
	3.2	Default/Other Factors	6
4	C	CONFLICT OF INTEREST	6
5	PF	PRIOR EXPERIENCE AND REFERENCES	6
	5.1	Past Experience E	rror! Bookmark not defined.
	5.2	References	6
6	C	CAPACITY AND CAPABILITIES	
	6.1	Key Staff E	rror! Bookmark not defined.
	6.2	Quality Systems E	rror! Bookmark not defined.
	6.3	Organisational Structure E	rror! Bookmark not defined.
7	SI	SUPPLY APPROACH	16
	7.1		
	7.2	Benchmarking	16
	7.3	Customer Service E	rror! Bookmark not defined.
	7.4	Proposed Work Plans E	rror! Bookmark not defined.
8	E	EXTERNAL RESOURCES	43
	8.1	. Consortia/Partnerships	43
	8.2	Subcontractors	43
9	R	RISK MANAGEMENTErro	or! Bookmark not defined
10	כ	INNOVATION AND VALUE FOR MONEYErro	or! Bookmark not defined
1	1	COMPLIANCE WITH PART B - SPECIFICATION	44
1:	2	COMPLIANCE WITH PART C - PROPOSED CONTRACT	44
	12.1		
	12.2	.2 Liability	45
1:	3	COMPLIANCE WITH GOVERNMENT POLICIES	
	13.1	·	
14	4	PRICING	4 .

14.1	Fixed/Variable Pricing	.45
14.2	Pricing Schedule	.46
DECLAI	DATION IN DELATION TO LINEAW/FUL COLLUSION	48

1 SUPPLIER INFORMATION

Trading Name	Sentis Education
Registered Name	Sentis Pty Ltd
ACN	120 643 003
ABN	70 120 643 003
Address of registered office	PO Box 303 Morningside QLD 4170 Australia 747 Lytton Road Murarrie QLD 4172 Australia
Place of business in South Australia (if relevant)	PO Box 607, Torren's Park, SA, 6052
Type of entity (e.g. company, trust, partnership, sole trader, other)	Privately Owned Company Tony O'Brien Sole Director
Key Personnel (e.g. directors, chief executive officer, principal of business etc) Telephone	Anthony Gibbs CEO Sentis Darren Kennedy COO Sentis Lisa Newland Director of Sentis Education Peta Barker Principal Consultant Sentis Education Angela Joyce Principal Consultant Sentis Education Alex Thomas Consultant Sentis Education Eagan Barnett Innovation Development Manager Sentis 07 3363 5900
Website	www.sentis.com.au www.sentiseducation.com.au

2 CONTACT DETAILS

Contact Person	Lisa Newland
Position	Director Sentis Education
Address	Building 2, Level 1, 747 Lytton Road, Murarrie, 4172
Postal address (if different to above)	P.O Box 303, Morningside, Queensland, 4170
E-mail	lisa.newland@sentis.com.au
Telephone	•

3 FINANCIAL VIABILITY

You are required to demonstrate that You have the financial viability to deliver the Government Agency's Requirement. The following questions apply to Your business, its parent or any associated entities or any director(s), including any consortium members and partners where relevant.



Part D

Response to Invitation to Supply

Invitation title:	Professional and Leadership Development Courses
Invitation Reference Numbe	18/40954
Offer submitted by:	Australian Council for Educational Research
Offer is submitted for (please indicate which program you are tendering for):	 ☐ Mastering Instructional Leadership ☐ Developing Instructional Leadership ☐ Literacy for Reception to Year 3 ☐ Literacy for Year 8 to Year 9 ☐ Numeracy for Reception to Year 3
	Other (please specify below) To provide an independent quality monitoring system to he Academy for professional development for teachers and site eaders that informs the quality improvement cycle of the five Professional and Leadership Development (PLD) courses.

Instructions to Suppliers for completing this template:

- 1. You must respond to all sections of this template within the specified fields, in the format requested.
- Where necessary, any supporting material (e.g. spreadsheets) should be attached to the back of this template and referred to in the relevant field.
- 3. If you are choosing to tender for more than one program, you must clearly identify which program each part of your response relates to.

OFFER UNDER SEAL

- a) You understand and accept that Your Offer is subject to the provisions contained in Part A Procurement Process Guidelines
- b) You have declared any conflict of interest that you may have
- c) You have checked any electronic files contained in Your Offer and that these are free from viruses
- d) You undertake to keep Your Offer open for the Validity Period specified in the Reference Schedule of Part A Procurement Process Guidelines.

Dated this day 8 October	2018
Signed for and on behalf of the	Australian Council for Educational Research Ltd:
Authorised Person Signature	KallenOl
Authorised Person Name:	Katherine Dix Senior Research Fellow, Head of Adelaide Office
Signature of Witness:	M. Wird
Witness Name:	Marc Kralj Educational Consultant, Adelaide

TABLE OF CONTENTS

1	SUF	PPLIER INFORMATION	4
2	COI	NTACT DETAILS	4
3	FIN	ANCIAL VIABILITY	4
	3.1	Financial History	5
	3.2	Default/Other Factors	5
4	CO	NFLICT OF INTEREST	5
5	REF	FERENCES'	6
	5.1	References	6
6	CAF	PABILITY AND CAPACITY TO DELIVER THE REQUIRED SERVICE	7
	6.1	Proposed Service – Critical success factors	7
	6.2	Organisational experience	9
	6.3	The ACER project team	
	6.4	Demonstrated ability and experience	10
7	ME	THODOLOGY AND INNOVATION IN DELIVERY	11
8	PRO	OGRAM DESIGN AND FLEXIBILITY	11

1 SUPPLIER INFORMATION

Trading Name	The Australian Council for Educational Research Ltd (ACER)
Registered Name	The Australian Council for Educational Research
ACN	
ABN	19 004 398 145
Address of registered office	19 Prospect Hill Road Camberwell, Victoria 3124 Australia
Place of business in South Australia (if relevant)	186B Pulteney Street, ADELAIDE SA 5000
Type of entity (e.g. company, trust, partnership, sole trader, other)	Not for profit Australian company
Key Personnel (e.g. directors, chief executive officer, principal of business etc)	Geoff Masters Chief Executive Officer, ACER
Telephone	3 9277 5555
Website	http://www.acer.org

2 CONTACT DETAILS

Contact Person	Dr Katherine Dix
Position	Senior Research Fellow and Head of Adelaide Office
Address	186B Pulteney Street, ADELAIDE SA 5000
Postal address (if different to above)	
E-mail	katherine.dix@acer.org
Telephone	P: 08 8206 8633 M:

3 FINANCIAL VIABILITY

You are required to demonstrate that You have the financial viability to deliver the Government Agency's Requirement. The following questions apply to Your business, its parent or any associated entities or any director(s), including any consortium members and partners where relevant.

If the answer to any of the following questions is 'yes', provide an explanation.



Part D Response to Invitation to Supply

Invitation title:	Professional and Leadership Development Courses	
Invitation Reference Number	18/40954	
Offer submitted by:	Consortium: Nanette Smibert and Bronwyn Custance	
Offer is submitted for (please indicate which	Mastering Instructional Leadership	
program you are	Developing Instructional Leadership	
tendering for):	Literacy for Reception to Year 3	
	∠iteracy for Year 8 to Year 9	
	Numeracy for Reception to Year 3	
	Other (please specify below)	

Instructions to Suppliers for completing this template:

- 1. You must respond to all sections of this template within the specified fields, in the format requested.
- Where necessary, any supporting material (e.g. spreadsheets) should be attached to the back of this template and referred to in the relevant field.
- 3. If you are choosing to tender for more than one program, you must clearly identify which program each part of your response relates to.

OFFER UNDER SEAL

- a) You understand and accept that Your Offer is subject to the provisions contained in Part A - Procurement Process Guidelines
- b) You have declared any conflict of interest that you may have
- c) You have checked any electronic files contained in Your Offer and that these are free from viruses
- d) You undertake to keep Your Offer open for the Validity Period specified in the Reference Schedule of Part A Procurement Process Guidelines.

Dated this day Monday Octob	5er 10 2018	
Signed for and on behalf of Nanette Smibert and Bronwyn Custance		
Authorised Person Signature		
Authorised Person Name:	Nanette Smibert	
Signature of Witness:		
Witness Name:	Maxwell Marshall	

TABLE OF CONTENTS

1	SI	SUPPLIER INFORMATION	5
2	C	CONTACT DETAILS	5
3	FI	FINANCIAL VIABILITY	5
	3.1	Financial History	6
	3.2	Default/Other Factors	6
4	C	CONFLICT OF INTEREST	6
5	Pl	PRIOR EXPERIENCE AND REFERENCES	6
	5.1	Past Experience Error! Bookmark n	ot defined.
	5.2	References	6
6	C	CAPACITY AND CAPABILITIES	8
	6.1	Key Staff Error! Bookmark n	ot defined.
	6.2	Quality Systems Error! Bookmark n	ot defined.
	6.3	Organisational Structure Error! Bookmark n	ot defined.
7	SI	SUPPLY APPROACH	12
	7.1	Methodology	12
	7.2		
	7.3	FI Bashwada	
	7.4	Proposed Work Plans Error! Bookmark r	ot defined.
8	E.	EXTERNAL RESOURCES	
	8.1	. Consortia/Partnerships	18
	8.2	Subcontractors	19
9	R	RISK MANAGEMENT Error! Bookmark n	ot defined.
1	0	INNOVATION AND VALUE FOR MONEY Error! Bookmark n	ot defined.
1	1	COMPLIANCE WITH PART B - SPECIFICATION	20
1	2	COMPLIANCE WITH PART C - PROPOSED CONTRACT	20
	12.1	1 Insurance	20
	12.2		
1	3	COMPLIANCE WITH GOVERNMENT POLICIES	
	13.1		

14 F	PRICING	21
14.1	Fixed/Variable Pricing	21
14.2	Pricing Schedule	22
DECLA	RATION IN RELATION TO LINEAWELL COLLUSION	23

1 SUPPLIER INFORMATION

Trading Name	Nanette Smibert and Bronwyn Custance (see consortia details 9.1)	
Registered Name		
ACN		
ABN	Nanette Smibert – 59660778213 Bronwyn Custance - 97673912717	
Address of registered office		
Place of business in South Australia (if relevant)	Nanette Smibert - Bronwyn Custance -	
Type of entity (e.g. company, trust, partnership, sole trader, other)	Sole traders/consortium	
Key Personnel (e.g. directors, chief executive officer, principal of business etc)	Nanette Smibert and Bronwyn Custance	
Telephone	Nanette Smibert – Bronwyn Custance -	
Website	NA	

2 CONTACT DETAILS

Contact Person	Nanette Smibert
Position	
Address	
Postal address (if different to above)	As above
E-mail	Nanettesmibert2@yahoo.com.au
Telephone	

3 FINANCIAL VIABILITY

You are required to demonstrate that You have the financial viability to deliver the Government Agency's Requirement. The following questions apply to Your business, its parent or any associated entities or any director(s), including any consortium members and partners where relevant.



Response to Invitation to Supply

submitted to:

Department for Education (South Australia)

for

Professional and Leadership Development Courses

Literacy Years 8-9
Numeracy Reception – Years 3



Contact details

For technical details about our proposal please contact:

Literacy 8-9:		
Literacy Education Melbourne Graduate School of Education The University of Melbourne		
Phone: +61 3 Email:		
Numeracy R-3		
Mathematics Education Melbourne Graduate School of Education The University of Melbourne		
Phone: +61 3 Email:		
For contractual matters:		
The University of Melbourne		
Phone: +61 3 Email:		



Contents

Contact details	1
Offer Under Seal	3
Financial Viability	5
Financial History	5
Default/Other Factors	5
Conflict of Interest	5
References	
Capability and Capacity to Deliver the Required Service	
Core Personnel	8
Contemporary Teaching and Leadership Practices in Education	19
Critical Success Factors	
Similar Experience in development and delivery of programs and services	23
Governance processes to develop program/s	
Methodology and Innovation in Delivery	28
Collaborative Design and Development including co-design process	28
Delivery Framework and Indicative Outline/s	29
Delivery Method and Influence of educational context	37
MGSE Approach development and impact on learning outcomes	37
Learning Differentiation	
Program Design and Flexibility	39
Number of Intakes	39
Monitor and Evaluation practices to assess the impact and behaviour change	39
External Resources	39
Consortia & Partnerships and Subcontractors	39
Compliance with Part B – Specification	40
Compliance with Part C – Proposed Contract	40
Insurance	41
Liability	41
Compliance with Government Policies	42
Industry Participation Policy	42
Pricing	43
Pricing	43
Declaration in Relation to Unlawful Collusion	

Department for Education Commercial-in-confidence Professional and Leadership Development Courses



Offer Under Seal

- a) You understand and accept that Your Offer is subject to the provisions contained in Part A Procurement Process Guidelines
- b) You have declared any conflict of interest that you may have
- c) You have checked any electronic files contained in Your Offer and that these are free from
- d) You undertake to keep Your Offer open for the Validity Period specified in the Reference Schedule of Part A Procurement Process Guidelines.

Dated this day	08 October		2018	
Signed for and o	n behalf of The l	University of Melbourne		
Authorised Person	on Signature	_	ļ -	
Authorised Pers	on Name:			
Signature of Wit	ness:			
Witness Name:				



Supplier Information

Trading Name	The University of Melbourne
Registered Name	The University of Melbourne
ACN	N/A
ABN	84 002 705 224
Address of registered office	Level 5, Alan Gilbert Building, 161 Barry Street, The University of Melbourne Vic 3010
Place of business in South Australia (if relevant)	N/A
Type of entity (e.g. company, trust, partnership, sole trader, other)	The University of Melbourne is a body politic and corporate established under the University of Melbourne Act 2009 (Victoria)
Key Personnel (e.g. directors, chief executive officer, principal of business etc)	As outlined in following pages .
Telephone	13 MELB (13 6352)
Website	www.unimelb.edu.au
Offer is submitted for	☐ Mastering Instructional Leadership
	☐ Developing Instructional Leadership
	☐ Literacy for Reception to Year 3
	☑ Literacy for Year 8 to Year 9
	☑ Numeracy for Reception to Year 3