

Overseas Travel – September 2017

Chief Executive

| No of Travellers | Destination | Reason (s) for Travel | Outcomes of Travel | Travel Itinerary ¹ | Total Cost of Travel ² | Travel Receipts ³ |
|------------------|-------------|---|--------------------|-------------------------------|-----------------------------------|------------------------------|
| 1 | Boston, USA | Professional Development at Harvard Kennedy School Meeting with Professor Paul Reville | See attached | See attached | \$27,236.67 | See attached |

Approved for publication – 23 October 2017

Updated – 27 November 2017

Disclaimer: These details are correct as at the date approved for publication. Figures may be rounded and have not been audited.



This work is licensed under a Creative Commons Attribution (BY) 3.0 Australia
Licence <http://creativecommons.org/licenses/by/3.0/au/> To attribute this material, cite Government of South Australia

¹ Scanned copies of itineraries to be attached

² Excludes salary costs

³ Scanned copies of all receipts/invoices to be attached



THE DEPARTMENT FOR EDUCATION AND CHILD DEVELOPMENT TRAVEL OUTCOME REPORT

TRAVEL DETAILS

DEPARTURE DATE 20 September 2017

Return Date 1 October 2017

DESTINATIONS (COUNTRY/IES) Boston, USA

This travel was taken to participate in a 5 day program at the Harvard Kennedy School (Executive Education), **Driving Government Performance**. The program is designed to assist executives build a set of leadership strategies in diverse circumstances with a focus on results. It further provides the opportunity to collaborate with participants from around the world in real time, develop a deeper level of problem analysis and to share experiences in an effort to understand how to improve individual performance, choices and outcomes.

The key outcomes from this program were:

- the opportunity to study and learn with Senior Executives from across the world, three-star generals and other proven leaders from Europe, Middle East and across the USA
- targeted case studies that deeply explored strategies for high performance and the barriers to progress that occur in government programs and projects.

Travel also incorporated a meeting with Professor Paul Reville, Francis Keppel Professor of Practice of Educational Policy and Administration at the Harvard Graduate School of Education. Professor Reville is the founding director of HGSE's Education Redesign Lab. He recently completed nearly five years of service as the Secretary of Education for the Commonwealth of Massachusetts. Professor Reville established a new Executive Office of Education and had oversight of higher education, K-12, and early education in the USA's leading student achievement state. He served in the Governor's Cabinet and played a leading education reform role on matters ranging from the Achievement Gap Act of 2010 and Common Core State Standards to the Commonwealth's highly successful Race to the Top proposal.

The meeting with Professor Reville focussed on education system reform and improvement, leadership development and overcoming inequities in education achievement.



HARVARD Kennedy School

Executive Education

INVOICE

| |
|---|
| Bill to: Department for Education and Child Development 31 Flinders Street Adelaide South Australia 5000 Australia |
|---|

Invoice Number: 578846
Invoice Date: 16 Mar 2017
Payment Due Date: 23 Aug 2017

Program Fee Due: US \$900
Paid January 2017: \$7,600
Total 11759.06 AUD

| Description | Participant | Amount |
|--|-------------|---------|
| Driving Government Performance 24 Sep 2017 - 29 Sep 2017 | Rick Persse | 8500.00 |

PAYMENT REQUIREMENTS

➤ Payment **must include invoice number** and must be made in U.S. dollars (USD).

PAYMENT METHODS

CREDIT CARD

Processing time: 1-2 business days

We currently accept credit card payments by Visa, MasterCard, and American Express via one of the following methods:

☐ Online: Log into your [HKS Executive Education account](#) and go to the Invoices section.

Only full payments are accepted via the online portal at the moment.

☐ Fax: Fax the completed [credit card authorization form](#) to 1-617-495-2267. DO NOT EMAIL credit card information.
Both full and partial payments* are accepted by fax.

*Partial payments must be pre-approved by submitting a request to exed@hks.harvard.edu

BANK WIRE TRANSFER

Processing time: up to 3 business days

Account Name: President and Fellows of Harvard College
Bank Name & Branch Address: Bank of America, 100 Federal Street, Boston, MA, 02110, USA
Bank Account Number / IBAN: 89893825
Routing/ABA/USAWIRE Transfer Number: 026 009 593
SWIFT Code Number / BIC Code: BOFAUS3N

ACH TRANSFER

Processing time: up to 3 business days

Account Name: President and Fellows of Harvard College
Bank Name & Branch Address: Bank of America, 100 Federal Street, Boston, MA, 02110, USA
Bank Account Number/IBAN: 89893825
ACH Transfer/Routing Number: 011 000 138

IECK

Processing time: up to 4 weeks

Payable to: President and Fellows of Harvard College
Mail to: Finance Office, Harvard Kennedy School Executive Education
79 JFK Street – Mailbox 73, Cambridge, MA 02138, USA

HARVARD INFORMATION

Tax ID Number/EIN: 04-2103580

DUNS #120240697

CAGE Code #3FRJ3

[W-9 Form](#)

CANCELLATION POLICY

Request to withdraw from the program session must be sent via e-mail to the Program Director at least three weeks before the program session start date, or your tuition will be forfeited.

If you have any questions, please visit/contact us at:

[Frequently Asked Questions \(FAQs\)](#) | Email: exed@hks.harvard.edu | Phone: 1-617-496-9000, option 1 | Fax: 1-617-495-2267



Official Website of the Department of Homeland Security

U.S. Customs and
Border Protection**AUTHORIZATION APPROVED**

Your travel authorization has been approved and you are authorized to travel to the United States under the Visa Waiver Program. This does not guarantee admission to the United States; a Customs and Border Protection (CBP) officer at a port of entry will have the final determination.

If necessary, you can update the following information on an approved authorization: address while in the United States and e-mail address. To access your travel authorization, you will be required to provide your application number, Passport number, and birth date. If you need to change any other information on the form, you must apply for a new travel authorization.

PAYMENT RECEIPT

You have successfully submitted payment for the application listed below. A request by the cardholder to the bank or PayPal for a refund of fees will result in an automatic denial of the application. Please print this page for your personal records.

| | |
|-------------------|--|
| NAME | |
| RICHARD PERSSE | |

PAYMENT SUMMARY

PAYMENT RECEIVED: US \$14.00

PAYMENT DATE: August 14, 2017
2:51:44 AM



VisitTheUSA.com

To begin planning your trip to the United States today, please visit VisitTheUSA.com, the Official Travel and Tourism website of the United States.

U.S. Customs and Border Protection (CBP) has developed a new program called Automated Passport Control (APC) that expedites the entry process for eligible Visa Waiver Program international travelers by providing an automated process through CBP's Primary Inspection area. To learn more about APC and participating airports following this link: <http://www.cbp.gov/travel/us-citizens/automated-passport-control-apc>

DHS RECOMMENDS YOU PRINT THIS SCREEN FOR YOUR RECORDS.

Have a nice trip. Welcome to the United States.

Paperwork Reduction Act: An agency may not conduct or sponsor an information collection and a person is not required to respond to this information unless it displays a current valid OMB control number and an expiration date. The control number for this collection is 1651-0111. The estimated average time to complete this application is 23 minutes. If you have any comments regarding this burden estimate you can write to U.S. Customs and Border Protection, Office of Regulations and Rulings, 90 K Street, NE, 10th Floor, Washington DC 20229. Expiration Sep 30, 2018.

The ESTA logo is a registered trademark of the U.S. Department of Homeland Security. Its use, without permission, is unauthorized and in violation of trademark law. For more information, or to request the use of the logo, please go to help.cbp.gov and submit a request by clicking on "Ask a Question." When selecting the Product (under Additional Information) use "ESTA" and the sub-product "Logo Assistance" to expedite handling of your request.

**Chief Executive, Department for Education and Child Development
Boston Itinerary – 20 September 2017 to 1 October 2017**

| | Day | Date | Time | Detail | Reference/Contact |
|------|---------|---------|------------------|---|--|
| 1 | Wed | 20/9 | 6.00am | Arrive ADL Airport | |
| | | | 8.15am | Depart ADL – SYD | QF740 (flight duration 1h 50m) |
| | | | 10.35am | Arrive SYD | Layover in SYD 1h 55m |
| | | | 12.30pm | Depart SYD - DFW | QF7 (flight duration 15h 30m) |
| | | | 1:00pm | Arrive DFW | Layover in DFW 1h 50m |
| | | | 2.50pm | Depart DFW - BOS | QF4528 (Operated by American Airlines) (flight duration 3h 48m) |
| | | | 7.38pm | Arrive BOS | |
| | | | | Transfer by Taxi | |
| | | | | Accommodation Check in Doubletree Guest Suites 400 Soldiers Field Road BOSTON T: 1-617-783-0090 | |
| 2 | Thu | 21/9 | | Recovery day | |
| 3 | Fri | 22/9 | 8:00am | Breakfast Meeting Professor Paul Reville | Level 2, Doubletree Hotel (booths available) |
| 4 | Sat | 23/9 | | Pre-reading | |
| 5 | Sun | 24/9 | 9:00- 11:30am | Registrations DoubleTree Suites | |
| | | | 12.00pm | Transfer DoubleTree to Kennedy School | Via Harvard Shuttle |
| 6-10 | Mon-Fri | 25-29/9 | | Harvard | Refer to schedule |
| 10 | Fri | 29/9 | 4.00pm | Check-in | |
| | | | 6.00pm | Depart BOS - LAX | QF3004 (Operated by American Airlines) (flight duration 6h 44m) |
| | | | 9.44pm | Arrive LAX | Layover in LAX 1h 36m |
| | | | 11.20pm | Depart LAX - BNE | QF16 (flight duration 13h 50m) |
| 12 | Sun | 1/10 | 6.10am | Arrive BNE | Layover in BNE 2h 15m |
| | | | 8.25am | Depart BNE - ADL | QF661 (flight duration 2h 45m) |
| | | | 11.40am | Arrive ADL | |



CARLSON WAGONLIT AUS PTY LTD
LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

BRANCH: A15960
ABN: 83 069 087 538
PHONE: 08-8124-9300

TAX INVOICE

INV NO: 77744-17
DATE: 27JUL17
PAGE: 1

FOR: MR RICHARD JOHN PERSSE

ITINERARY

*** AIR/RAIL/BUS ***

| FROM | TO | CARRIER | FLT/CL | ST | DATE | DEPART | ARRIVE | MEALS | BAGS |
|---------------|---------------|------------|--------|----|-------|--------|--------|-------|------|
| ADELAIDE | SYDNEY | QANTAS AIR | 740 D | OK | 20SEP | 8:15A | 10:35A | BREAK | 3PC |
| | | SEAT | 02D | | | | | | |
| SYDNEY | DALLAS/FORT W | QANTAS AIR | 7 D | OK | 20SEP | 12:30P | 1:00P | LB | 3PC |
| | | SEAT | 11J | | | | | | |
| DALLAS/FORT W | BOSTON LOGAN | QANTAS AIR | 4528 D | OK | 20SEP | 2:50P | 7:38P | M | 3PC |
| | | SEAT | 03B | | | | | | |
| BOSTON LOGAN | LOS ANGELES I | QANTAS AIR | 3004 D | OK | 29SEP | 6:00P | 9:44P | M | 3PC |
| | | SEAT | 04B | | | | | | |
| LOS ANGELES I | BRISBANE | QANTAS AIR | 16 D | OK | 29SEP | 11:20P | 6:10A | BM | 3PC |
| | | SEAT | 11B | | | | | | |
| BRISBANE | ADELAIDE | QANTAS AIR | 661 D | OK | 01OCT | 8:25A | 11:40A | BREAK | 3PC |
| | | SEAT | 01C | | | | | | |

COST

| | | | | |
|------------------------------------|-----------------------|-------------|-----|----------|
| QANTAS AIRWAYTKT NO | QF 4973 378573-378574 | INCL 244.78 | TAX | 11396.78 |
| INT TRX FEE | TKT NO ITF 1 | | GST | 0.00 |
| *** TOTAL EXCLUDING GST | | | GST | 73.90 |
| *** TOTAL GST | | | GST | 0.00 |
| *** TOTAL CHARGES THIS INVOICE *** | | | | 11470.68 |

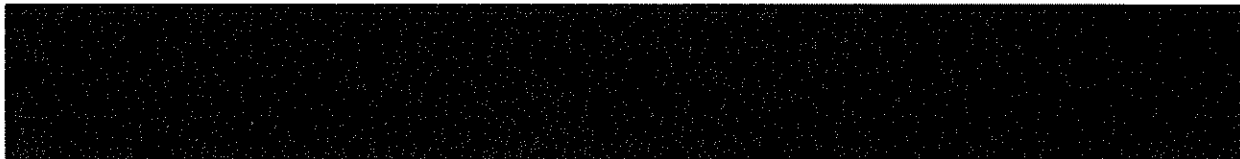
CONTINUED ON NEXT PAGE



LEVEL 14
33 KING WILLIAM ST
ADELAIDE
SA 5000

ABN: 83 069 087 538

PHONE: 08-8124-9300



T A X I N V O I C E

INV NO: 77744-17
DATE: 27JUL17
PAGE: 2

*** BALANCE DUE THIS INVOICE ****

11470.68

DR

.....
.....
PLEASE REMIT ALL PAYMENT DUE TO:
CARLSON WAGONLIT TRAVEL
ACCOUNTS RECEIVABLE
LEVEL 6, 333 QUEEN STREET
MELBOURNE VIC 3000



400 SOLDIERS FIELD RD
BOSTON, MA 02134
United States of America
TELEPHONE 617-783-0090 • FAX 617-783-0897
Reservations
www.doubletree.com or 1-800-222-TREE

Persse, Richard

Room No: /NKMS
Arrival Date: 9/20/2017
Departure Date: 9/21/2017
Adult/Child: 1/0
Cashier ID: BDOUGLAS1
Room Rate: 305.10
AL:
HH #
VAT #
Folio No/Che 943109 A

Confirmation Number: 93354504

DOUBLETREE GUEST SUITES BOSTON 10/15/2017 10:36:00 PM

| DATE | REF NO | DESCRIPTION | CHARGES |
|-------------|---------|-----------------------|------------|
| 9/21/2017 | 5742312 | GUARANTEED | \$305.10 |
| 9/21/2017 | 5742312 | CITY OCC TAX | \$18.31 |
| 9/21/2017 | 5742312 | STATE OCC TAX | \$17.39 |
| 9/21/2017 | 5742312 | CONVENTION CENTER TAX | \$8.39 |
| 9/21/2017 | 5742313 | | (\$349.19) |
| **BALANCE** | | | \$0.00 |

CREDIT CARD DETAIL

| | | | |
|----------------|----------|-------------|-------|
| APPR CODE | 947976 | MERCHANT ID | 66456 |
| CARD NUMBER | VS *7618 | EXP DATE | 02/21 |
| TRANSACTION ID | 5742313 | TRANS TYPE | Sale |

Name and Address

PERSSE, RICK



Hotel Address

400 SOLDIERS FIELD ROAD
BOSTON, MA 02134

DOUBLETREE GUEST SUITES BOSTON

Room
Arrival Date 09/21/17
Departure Date 09/24/17
Adult/Child 1/0
Room Rate \$191.20

Reservations
www.doubletree.com or
1-800-222-TREE

09/24/17 PAGE 1

| DATE | REFERENCE | DESCRIPTION | AMOUNT |
|----------|-----------|-------------------------|------------|
| 09/21/17 | 5742551 | *FUSION LOUNGE | \$22.19 |
| 09/21/17 | 5743001 | GUEST ROOM | \$179.10 |
| 09/21/17 | 5743001 | STATE OCC TAX | \$10.21 |
| 09/21/17 | 5743001 | CITY OCC TAX | \$10.75 |
| 09/21/17 | 5743001 | CONVENTION CENTER TAX | \$4.93 |
| 09/22/17 | 5743239 | *BOATHOUSE 400 | \$57.08 |
| 09/22/17 | 5743444 | MADE MARKET REVENUE | \$3.25 |
| 09/22/17 | 5743450 | *BOATHOUSE 400 | \$24.05 |
| 09/22/17 | 5743964 | GUEST ROOM | \$135.20 |
| 09/22/17 | 5743964 | STATE OCC TAX | \$7.71 |
| 09/22/17 | 5743964 | CITY OCC TAX | \$8.11 |
| 09/22/17 | 5743964 | CONVENTION CENTER TAX | \$3.72 |
| 09/23/17 | 5744119 | *BOATHOUSE 400 | \$29.68 |
| 09/23/17 | 5744182 | VALET LAUNDRY | \$20.00 |
| 09/23/17 | 5744186 | VALET LAUNDRY | \$27.50 |
| 09/23/17 | 5744491 | OVER THE CHARLES CHARGE | \$23.80 |
| 09/23/17 | 5745072 | GUEST ROOM | \$191.20 |
| 09/23/17 | 5745072 | STATE OCC TAX | \$10.90 |
| 09/23/17 | 5745072 | CITY OCC TAX | \$11.47 |
| 09/23/17 | 5745072 | CONVENTION CENTER TAX | \$5.26 |
| 09/24/17 | 5745564 | *****, | (\$786.11) |
| | | ** BALANCE ** | \$0.00 |

The on-line eFolio is a courtesy informational service, subject to [Privacy Policy](#) and [Site Usage](#); actual folio kept in hotel records.

Hilton



CONRAD

canopy



CURIO



TAPESTRY



Hilton Garden Inn

Hampton



HOMEWOOD SUITES

HOME2

Hilton
HONORS

400 SOLDIERS FIELD RD
BOSTON, MA 02134
TELEPHONE 617-783-0090 • FAX 617-783-0897

PERSSE, RICK
400 SFR
BOSTON MA 02134
UNITED STATES OF AMERICA

804/NKMS
9/24/2017 1:38:00 PM
9/29/2017

1/0
219.00
DGP

Rate Plan:
HH #
AL:
Car:

Confirmation Number: 84430465

9/29/2017

| | | | |
|-----------|---------|----------------|------------|
| 9/25/2017 | 5746464 | VALET LAUNDRY | \$24.00 |
| 9/25/2017 | 5746465 | VALET LAUNDRY | \$35.00 |
| 9/28/2017 | 5748907 | VALET LAUNDRY | \$34.00 |
| 9/28/2017 | 5748908 | VALET LAUNDRY | \$8.00 |
| 9/28/2017 | 5749367 | LATE CHECK OUT | \$75.00 |
| 9/2017 | 5749806 | VS *4316 | (\$176.00) |
| | | **BALANCE** | \$0.00 |

VS *4316

9/29/2017

947124 A

PERSSE, RICK

192628

-176.00

COURTYARD BY MARRIOTT
Court yard Dallas DFW Airport South
2280 Valley View Lane
Ft Worth, TX 75061
714 200 8990

BISTRO Drink, Connect.
5000 Robert

CHK 2469 TBL 4/4
GST 1

443 PERCENT
20 Sep 17 8 21 PM

1 BURGER CHICKEN 8.50
FRENCH FRIES
1 BEER 5.75
1 BEER 5.75

SUBTOTAL \$20.00
TAX \$0.70

9:27 PM

TOTAL DUE \$20.70

PLEASE COMPLETE FOR ROOM CHARGES

GRATUITY 4.00

TOTAL 24.70

ROOM NUMBER

PRINT LAST NAME

SIGNATURE

ORIGINAL--

U & A CAB INC

Cab # 0472

HACK: 6343

CUSTOMER COPY

09/21/17 TR 305

START END MILES

04:59 05:23 9.9

Fare: \$ 33.80

Extra: \$ 0.00

Toll: \$ 5.00

Srch: \$ 0.00

Tip: \$ 5.00

TOTAL: \$ 43.80

Type: VISA

Card: 4316

AUTH: 365046

TAXI HOTLINE

617-536-TAXI

EMAIL: TAXI.BPD@

CITYOFBOSTON.GOV

STAPLES

5/ JHK Street
Cambridge, MA 02138
(617) 491-1166

SALE 1869680 2 002 21650
1154 09/22/17 10:59

Your Sales Associate was:
Jenaisha S

QTY SKU PRICE

| | | |
|--------------------|----------------------|--------|
| 1 | POST-IT PAGE MARKE * | 3.00 |
| | 051141944784 | |
| 1 | SHARPIE CLEARVIEW * | 4.00 |
| | 071641074897 | 7.00 |
| SUBTOTAL | | 0.44 |
| Standard Tax 6.25% | | \$7.44 |
| TOTAL | | 20.00 |
| Cash | | |
| Cash Change | | 12.56 |
| TOTAL ITEMS | | 2 |

*Item is currently on promotion. Some coupons are only valid on regular priced items. Please see coupon terms and conditions for details.

Staples brand products.
Below Budget. Above Expectations.

THANK YOU FOR SHOPPING AT STAPLES !

Shop online at www.staples.com

Shop Smarter. Get Rewarded.
Staples Rewards members get up to 5% back in Rewards in store only. \$2 back in Rewards per recycled ink cartridges. Up to 20 per month. Minimum purchase required

WHOLE FOODS® MARKET

River Street RVR
340 River St
Cambridge, MA 02139
617-876-6990

PIZZA SLICE \$3.50 T
2 @ \$3.50 EACH \$7.00
Subtotal: \$7.00
Net Sales: \$6.00
Tax/Fee: \$0.43
Total: \$6.43
Sold Items: 2

Paid: \$5.00
Cash Change: -\$1.25
Tax/Fee Summary
Name Rate Taxed Amt. Tax Amt.
CAMBRIDGE, 0.75 3.50 0.03
MASSACHUSET 6.25 3.50 0.22
Tax/Fee Total: \$0.25

Now Hiring!
All locations. We pay for experience.
More info at Customer Service desk or
www.wholefoods.com/careers

(2121779) 10113
202 637 09/22/2017 01:32 PM



Thanks for shopping at Whole Foods Market
WholeFoodsMarket.com

WHOLE FOODS® MARKET

River Street RVR
340 River St
Cambridge, MA 02139
617-876-6990

PIZZA SLICE \$7.00 T
2 @ \$3.50 EACH \$7.00
Subtotal: \$7.00
Net Sales: \$6.00
Tax/Fee: \$0.43
Total: \$6.43
Sold Items: 2

Paid: \$10.00
Cash Change: -\$3.57
Tax/Fee Summary
Name Rate Taxed Amt. Tax Amt.
CAMBRIDGE, 0.75 6.00 0.05
MASSACHUSET 6.25 6.00 0.38
Tax/Fee Total: \$0.43

Now Hiring!
All locations. We pay for experience.
More info at Customer Service desk or
www.wholefoods.com/careers

(2070849) 10113

213 238 09/27/2017 07:12 PM

