# Advertisement template

## Highlighted areas should be customised to meet the needs of your service.

**OUT OF SCHOOL HOUR CARE DIRECTOR LEVEL 6.1**

This permanent part-time position for 00 hours per week will require the Director to work before school care 7:00-8:45am and after school care 3:30-6:00pm

**Desirable knowledge and experience:**

Sound leadership, operational and financial management skills  
Ability to relate well with children, families and staff  
Knowledge of the NQF and MTOP  
Knowledge of the CCMS and Children Services Award

**Required Qualifications:**Diploma or Degree level qualification as approved by ACECQA  
First Aid qualifications as approved by ACECQA  
Responding to Abuse and Neglect training  
Criminal History Screening

For further information and a copy of the Job and Person Specification please telephone: 0000 000 000 or email [email@email.com](mailto:email@email.com).au

Three copies of applications with three professional referees to be addressed to 'Director's Position' PO Box 000, TOWN SA 0000.

Applications must be submitted by close of business 00/00/2018.