



Parent Disclaimer (15 hours of preschool) & Collection of Information (Privacy Statement) Information Sheet

Disclaimer – Access to no more than 15 hours per week (or 600 hours) to a government funded preschool program

Under the Australian Government's Preschool Reform Agreement, part of the funding obligations for preschool service providers is to ensure that children in their year before school are not accessing more than their entitlement of 15 hours per week (or 600 hours) to a government funded preschool program. In 2024, the Australian Government's contribution is \$1,411 per child.

Before enrolling a child in a government funded preschool program, the service receiving the Australian Government funding must ascertain from parents whether the child is already enrolled to access a government funded place at another preschool program (see Schedule 3, Part 3 of the Funding Agreement).

To satisfy this requirement, services are required to collect a parent disclaimer as follows:

"I / We understand that the entitlement to a government funded preschool program, which may be provided in a non-government child care centre or preschool, or a Department for Education operated preschool, is for an average of 15 hours per week over 40 weeks of the year (maximum, 600 hours).

I / We declare that the child I am / we are enrolling is not already accessing a government funded preschool program with an entitlement of 15 hours per week from another service provider.

If this child is accessing another preschool program that is government funded, in a non-government child care centre or preschool, or a Department for Education operated preschool, please provide details of the site and number of hours enrolled.

Child's Name

This site: Number of hours booked

Other government funded site: Name of site: Number of hours booked.....

If unsure whether the other service is a government funded preschool program, please contact the Preschool Funding Unit via education.preschoolfunding@sa.gov.au for more information.

Parent/Guardian Name.....

Parent/Guardian Signature.....

It is recommended that this disclaimer is incorporated or be an addendum to the enrolment form.



Collection of Information – Privacy Statement (Statement)

The Department for Education (department) will collect from preschool service providers, personal information on all children attending department operated preschools and non-government preschool programs that are in receipt of funding through the Australian Government's Preschool Reform Agreement. Personal information includes the full names of the child and parent/guardian, and the child's date of birth and residential address. The collection of this information is subject to the South Australian Government's [Information Privacy Principles Instruction](#) that safeguards the privacy of individuals.

The primary purpose for collecting this information is to ensure that preschool children enrolled in their year before school in multiple early childhood services do not receive more than their government funded entitlement to preschool (equivalent to 600 hours or 15 hours per week over 40 weeks) in accordance with Schedule 2 of your service's Funding Agreement.

The purpose of the Collection of Information – Privacy Statement is to advise parents or guardians about the way in which the department collects, stores and uses the information that is provided to it by the preschool service provider. It also describes how their privacy will be protected. The personal information that will be collected by the department from the preschool service provider is identified in the Statement. There will of course continue to be other data collected by the department from preschool service providers about each child, for example the weekly hours of enrolment and attendance at preschool. Any preschool data that is collected in the Annual Census of Preschool and shared with the Australian Government will not contain any information that could identify an individual child or parent/guardian.

The 'Collection of Information – Privacy Statement' must be brought to the attention of parents or guardians and a signed copy verifying the information is to be retained by the service. To satisfy this requirement, it is recommended that the 'Collection of Information – Privacy Statement' is attached to the enrolment form as an addendum. The statement only addresses the department's collection, use and disclosure of information. It does not address in any way your service's collection use or disclosure of information and your service should obtain its own advice about this.

The Non-Government Preschool Data System (NGPDS) will be used for the collecting of data including the department's Annual Census of Preschool.

If you require any further information or advice, please contact the Preschool Funding Unit via:
education.preschoolfunding@sa.gov.au



The Department for Education (department), on behalf of the South Australian and Australian Governments, provides your preschool service with funding to support the provision of a preschool program for children in their year before full time schooling. As part of this arrangement, the department requires your preschool service to provide information about your child for funding assessment and reporting purposes. Personal information that the department collects from your preschool service regarding children accessing the preschool program is as follows:

Full Name of Child
Child's Gender
Child's Date of Birth
Usual Residential Address of Child

Information that your preschool service provides to the department enables the department to:

- assess and to provide all preschool funding entitlements (under the provisions of the Preschool Reform Agreement)
- collect necessary statistical information and undertake analysis of the composition of the child population
- meet reporting requirements, including to the Australian Government.

If organisations are contracted on behalf of the department to undertake any of the above tasks, the contract(s) between the department and those organisations will include strict confidentiality and disposal provisions which will ensure the department continues to comply with the South Australian Government Information Privacy Principles Instruction (IPPS) at all times.

The department discloses only de-identified data to the Australian Government. In accordance with the IPPS, no information is reported publicly that could identify individuals. Further information about the IPPS can be found at: Privacy Guidelines and Information

The information collected by the department from your service as outlined above is stored securely in the department's databases. The department maintains policies and procedures and ensures that it collects, stores, and discloses information in compliance with the IPPS. Unless required to do so by a law of the State or Australian Government, as otherwise permitted by the Information Privacy Principles Instruction or in accordance with the information sharing guidelines, the department will not otherwise disclose the information to others without your consent.

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I/We have read the Information Privacy Statement above:

Parent/Guardian 1 Name

Parent/Guardian 1 Signature

Parent/Guardian 2 Name

Parent/Guardian 2 Signature