The process for the engagement of independent mediation by a school governing council is:

1

The governing council will need minute the dispute and council need to pass a formal resolution at the next meeting stating that independent mediation is required

7

The chairperson will need to write to the Chief Executive listing the issues of the dispute

3

The chairperson and the Chief Executive jointly agree to the appointment of the independent mediator

The Law Society of South Australia may be contacted to provide referral service of mediators

4

## **MEDIATION**

The independent mediator convenes a meeting of both parties and seeks to assist them to identify the issues, explore options for, and if possible, achieve the expeditious resolution of the dispute, in accordance with their professional conduct and rules

5

The cost of the mediation is met by the department

6

## PROCESS COMPLETE