# Model postal ballot form

## Parent member elections

There are [insert number] parent member vacancies on the [insert School name] Governing Council.

The following persons have nominated, or been nominated, for a parent member position on the governing council. Attached to this ballot form are the candidates’ personal profile statements.

You may select up to[insert number] candidates. Selecting more than [insert number] candidates will make your vote *invalid,* and it will not be counted.

Please select a candidate by marking an **‘x’** in the box next to their name. Do not place any other marks on the ballot paper.

**Select** [insert number] **from the following candidates:**

 <insert name> <insert name>

 <insert name> <insert name>

 <insert name> <insert name>

 <insert name> <insert name>

Please put the completed ballot paper inside the pre-paid envelope provided and write your name and signature on the back of the envelope.

Return the envelope to the principal, as the returning officer, either by post or delivery to the school’s front office.

Completed ballot forms must be returned by (insert time and date).

Any forms received after this date will be ineligible and will not be counted.

*Please note: Parents of the school are the only people allowed to vote for elected parent members of council. If you are unclear if you meet this requirement, please contact the principal as the returning officer.*