# Minutes of governing council meeting

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| --- | --- | --- | --- |
| Chairperson |  | Date of meeting |  |
| Location |  | Time |  |

|  |  |
| --- | --- |
| Attendees |  |
| Apologies |  |
| Attachments |  |

Topic minutes

|  |  |  |
| --- | --- | --- |
| **Topic** | **Minutes** | **Actions required** |
|  |  | *Action:*  *Assigned to:* |
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