

Recognition of long service

Certificate of service

It is the practice of the Minister (or delegate) to forward a certificate of service to members of governing councils and affiliated committees who retire after having served an aggregate of ten years or more as a council or affiliated committee member.

Procedure

Details of governing council members or affiliated committee members who are eligible for a certificate should be sent to Site Governance, Partnerships, Schools and Preschools.

An email containing the person's full name (nicknames, abbreviations or initials are not acceptable), the name of the governing council and/ or affiliated committee on which the person has served and the total length of service should be sent to education.sitegovernance@sa.gov.au.

Certificates will be prepared by the department and forwarded to the Minister (or delegate) for signature.