Sexual behaviour in children and young people procedure **Appendix 4**

Sexual offence flowchart – student allegedly responsible for harm

This flowchart must be read and actioned together with the <u>flowchart</u> for the harmed student and the 'sexual

behaviour in children and young people procedure'. Site is advised of alleged sexual offence on or off site. Record and retain information. Consult at any stage: government Ph 8314 4100 (SWISS), Catholic Ph 8301 6600, independent Ph 8179 1400. Immediately report to police Ph 13 14 44 (000 emergency). Seek advice about likely police response and immediate incident management. Mandatory report to Ph CARL 13 14 78 and seek advice about likely DCP involvement and immediate incident management. Seek advice from Legal Services at any stage: Police consider reported information. Site follows police direction for criminal matters • Government Ph 8226 1555 and maintains regular communication with police to monitor the progress of the • Catholic Ph 8301 6600 investigation. Site leaders seek support from senior sector personnel, when necessary, to obtain timeframes and advice regarding police action from the investigating officer, • Independent Ph 8179 1400. their supervisor or manager. Document Report to: in critical Education Director (government) Seek and follow police advice about communicating with the student allegedly School Performance Leader incident responsible for harm, what conversations can take place and what actions the site (Catholic) reporting can take. Do not discuss the alleged sexual offence with the student or their parent AISSA CE or Head of Legal system. or DCP case worker until police have given approval. Services (independent). Only if police have given approval for the site to communicate with the student allegedly responsible for harm: • Follow police advice about the content of communication for criminal matters and follow Legal Services' advice. Hold a meeting with the student and their parent or DCP case worker. Follow your sector and site behaviour support policy/procedure. Follow the <u>Suspension</u>, exclusion and expulsion of students procedure to determine the most appropriate response (government). Provide wellbeing support and continued learning program (may include provision for offsite learning). Police case closed and the harmed student wants the Police case closed and the harmed student does not Police arrest or report the want the site to act and the alleged offence did student allegedly responsible site to act, or the harmed student does not want the site to act but the alleged offence occurred at the site not take place at the site or when the site had duty for harm. or when the site had duty of care. of care. Seek information from police about why they are not Seek information from police about why they are not Continue to follow advice proceeding with charges. Document that police have proceeding with charges. Document that police have from police and Legal advised that the police case is closed and have given advised that the police case is closed and have given Services. Adhere to police/ approval for the site to discuss the alleged incident with approval for the site to discuss the alleged incident court conditions. the student allegedly responsible (if appropriate). Seek with the student allegedly responsible (if appropriate). Advise: advice from police about the most appropriate site Seek advice from police about the most appropriate Education Director response to the student allegedly responsible for harm. site response to the student allegedly responsible (government) for harm. School Performance Leader (Catholic) AISSA CE or Head of Legal Due to complexity, seek advice from: Services (independent). • Education Director, Legal Services and Team Education Director and Legal Services Manager Student Support Services (government) School Performance Leader (Catholic) School Performance Leader (Catholic) AISSA CE or Head of Legal Services (independent) AISSA CE or Head of Legal Services (independent) • Follow advice provided in previous steps. Where Subject to advice from police and Legal Services, meet with the student alleged to have caused harm and their parent or Follow your sector and site behaviour support policy/ permission is DCP case worker: procedure. given by the • Complete Safety and risk assessment (government). harmed student. • Consider risk of further harmful sexual behaviour. • Provide continuity of learning program. Consider impact • Consider actions required to fulfil duty of care. meet with the of continued enrolment and likely contact with harmed student alleged Consider meeting with student alleged to have caused student (may include provision for offsite learning, to have caused harm and their parent or DCP case worker: alternative classes or breaktimes). harm and their • Complete Safety and risk assessment (government). • Follow <u>Suspension</u>, exclusion and expulsion of students parent or DCP • Consider Suspension, exclusion and expulsion of procedure to determine most appropriate response and case worker. students procedure (government). consider Chief Executive authority to direct enrolment Offer relevant • Offer relevant internal supports and referrals to internal supports services (eg Student Support Services, counselling). • Offer relevant internal supports and referrals to services and referrals to

services.

(eg Student Support Services, counselling).

• Implement advice from relevant professionals (eg SWISS,

Behaviour Support Coach, Special Educator, counsellor). Develop, monitor and review Behaviour support plan.

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