# Sample agenda – student volunteer program

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| **School** |  | **Date of meeting** |  |
| **Subject** | Student volunteer program | **Time** |  |
| **Chair** |  | **Location** |  |

|  |  |
| --- | --- |
| **Attendees** |  |
| **Apologies** |  |
| **Attachments** |  |

## Actions from previous meetings

| **Name** | **Action** |
| --- | --- |
|  |  |

## Agenda items

| **Topic lead** | **Topic** | **Attachments** |
| --- | --- | --- |
|  | Welcome |  |
|  | Background – student volunteer program |  |
|  | Volunteer possibilities - brainstorm |  |
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