

# Employment history

Employment history provides you with an opportunity to list:

- your employment history for at least the last 5 years, longer is acceptable if it relates to the position for which you are applying
- do not leave any unexplained breaks in the last 5 years include any community experience, volunteer and home duties in which you may have be involved.

**Dates** may only be approximate and are text based so you could write 'ongoing' if there is no end date.

**Employer/activity** gives you the option to enter the company or agency for which you worked or the actual activity you were involved in. For example: Concordia College, West Torrens Council, Meals on Wheels.

**Location** allows you to provide the address, state or county.

**Details** enables you to actual state the work or role you played. For example: teaching Year 3, assisting with reading, home carer, volunteer with elderly, unemployed.

**If you have been employed by the Department for Education at any time in your past, please include the name of the work site/s where you have worked.**

The information you provide may be checked to determine your commencing salary if you are offered employment.

For further support with	Contact
System issues eg password issues, email address, internet service provider, your browser, attachments, cannot add additional rows or boxes	<b>Big Red Sky Help Desk</b> Tel: 1300 733 056 Email: <a href="mailto:helpdesk@bigredsky.com">helpdesk@bigredsky.com</a>
Employable applicants Applications for teaching or ancillary pools (ETR/EAR) Authority to teach/work letters Requirements for employment	<a href="mailto:Education.Recruitment@sa.gov.au">Education.Recruitment@sa.gov.au</a>
Permanent and current temporary employees Advertised position Appointment letters Change in time	<a href="mailto:Education.HR@sa.gov.au">Education.HR@sa.gov.au</a>

