STEM Scholarships round 3

Form 3

Principal support statement for applying students

This form outlines the requirements of the school regarding the support for the STEM Scholarship recipient.

Please scan and email the completed form.

Application requirements
- Endorse the applicant and know that the student will be able to meet the criteria as described.
- Email the completed student application plus supporting documents, teacher support statement and principal support statement to the Department for Education STEM Scholarship project team by 6 September 2019.

Ensure that the following documents are completed and sent to the STEM Scholarships project team by the deadline:
- Form 1: Student information and nomination form (plus supporting documents)
- Form 2: Teachers support statement for applying students
- Form 3: Principal support statement for applying students.

Financial management
- Manage the grant through the school's existing financial structures adhering to Department for Education financial and auditing guidelines and recognising that the grant will be administered over 2 or 3 school years.
- Provide all grant acquittal reports as requested by the Department for Education.

Data management
- Provide student term reports upon request throughout the duration of the grant.
- Provide other relevant data as required eg, attendance and dispositional data.

Appointing a mentor teacher who will carry out the following:
- assist the student with preparing and submitting their scholarship application and collating other relevant documentation
- monitor the student’s attendance, participation and wellbeing and make available intervention strategies when required
- mentor the student regarding their subject selections, STEM pathways, mentoring programs and careers
- support the student to manage their scholarship funds and Department for Education financial obligations
- be the contact person for the STEM Scholarship Project team and provide all required data (end of term school reports and attendance records) for the duration of the scholarship.
- attend the STEM scholarships induction with the student
- provide the teacher-mentor with a small amount of release time to support the student
- ensure that the teacher-mentor provides the required regular reports to the STEM project administration officer.

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**School information**

School:

Index of disadvantage:

Address:

Principal name:

Telephone:

Mobile:

Name of student applicant teacher mentor:

Name of school business manager:

Business manager email address:

**Student Information**

Please provide the following information regarding the applicant.

Name of student:

Aboriginal
☐ Yes  ☐ No

Torres Strait Islander student
☐ Yes  ☐ No

School card recipient
☐ Yes  ☐ No

Guardianship of the Minister
☐ Yes  ☐ No

Year level 2020:

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I understand that if he/she is successful, the school will enter into an agreement with the Department for Education to undertake the following:

- financial management
- data management and reporting
- appointment of a mentor
- provide student reports as requested and
- provide grant acquittal reporting annually.

I am pleased to support this student for a STEM Scholarship.

Name of principal:

Date