

School governing council out of school hours care contract management responsibilities summary

- Perform obligations outlined in **Clause 11**
 - monitor OSHC program
 - provide representative for committee and
 - meet with OSHC provider on reasonable request
- Establish an OSHC Advisory Committee. **Clause 19**

OSHC Advisory Committee

- The Committee will consist of:
 - the Principal,
 - the Director of the OSHC Service,
 - the Nominated Supervisor of the OSHC Service,
 - two elected parent representatives from the Governing Council;
 - two parents whose children attend the OSHC Service;
 - management representative from the OSHC Provider; and
 - the School Finance Officer.
- The Committee will have the powers and functions and will be constituted as set out in **Schedule 2**, which Schedule or any clause of it may be varied by written agreement between the parties at any time.
- The Committee can amend Key Performance Indicator's.
- The Committee must have regular meetings (at least twice per School Term or more regularly as agreed) to ensure that the operation of the OSHC Program is meeting the needs of the school community and that any issues that arise are addressed to the satisfaction of all parties. **Schedule 2, Item 7**
- Committee, the Principal and the OSHC Provider will determine which of the School's fixtures, fittings, furniture, equipment and other assets may be used by the OSHC Provider for the OSHC Service.
- The OSHC Provider in consultation with the Committee will determine what, if any, new fixtures, fittings, furniture and any other assets should be purchased by the OSHC Provider for the OSHC Service.