

# Application for employment as a Swimming Instructor checklist

## DECD Swimming & Aquatics Unit

Applicant name:	Tick as attached
<b>1. Completed Application form?</b>	
<b>2. Completed Health Declaration? – witnessed by Justice of the Peace</b>	
<b>3. Child Related Employment Screening (CRES)</b>	
<b>a.</b> Copy attached of clearance letter from the Department of Communities and Social Inclusion?	
<b>OR</b>	<b>OR</b>
<b>b.</b> Copy attached of completed Child Related Employment Screening Application form?	
<b>4. Copy attached of Responding to Abuse &amp; Neglect (Education &amp; Care) full day course?</b>	
<b>5. Copy attached of current <i>First Aid</i> certificate of attendance in:</b>	
<b>a.</b> Basic Emergency Life Support (BELS)?	
<b>OR</b>	<b>OR</b>
<b>b.</b> Provide First Aid (formerly Senior First Aid)?	
<b>6. Copy attached of current <i>Resuscitation</i> certificate of attendance?</b>	
<b>7. Copy attached of current <i>Asthma First Aid</i> certificate of attendance?</b>	
<b>8. Copy attached of current <i>Austswim – Teacher of Swimming &amp; Water Safety</i> licence?</b>	

Complete and post to:  
Swimming & Aquatics Unit  
GPO Box 1604  
Adelaide SA 5001

or

Complete and email to:  
DECDSwimAquatics@sa.gov.au

### **IMPORTANT:**

Processing this application can take 6 weeks. Any missing documentation will delay the process.